

SJLES PTA MEETING MINUTES

Date & location: Wednesday, June 7, 2023 at 8:00pm, Zoom

In attendance (24): Meg Halvorsen, Candace Knott, Emily Vainieri, Mary Brown, Alyssa Lambert, Liz Petrella, Claire Mathews, Christian Buzzerd, Dina Zhuravel, Ashley Callaway, Kevin Yang, Sarah Day, Chinedu Agbakwuru, Marianne Gutshall, Shelly Post, Sonia Kurian, Katie Brewer, Kerstin Braunstein, Dan Notari, Melondy Monestine, Jenna Groman, Sarah Sherry, Meg Ballman, Sandi Cresswell

Next Meeting: N/A - last meeting of the school year!

AGENDA:

1. Welcome
2. Treasurer Report
3. Monthly Updates
4. Upcoming Events
5. PTACHC Update
6. Board of Directors Election
7. Principal's Report
8. Adjournment

Minutes:

1. Welcome: Meg Halvorsen, PTA President, opened the meeting and welcomed attendees.
2. Treasurer Report: Candace Knott shared the Treasurer Report.
 - a. The PTA has exceeded expected net assets - we are \$6,300 over expectations at this point. Projected net assets are currently \$33,000, which is above the PTACHC's recommendation for carryover funds (\$15,000-\$30,000)
 - b. Recent expenses included the books for the library, robots for technology, Field Day tee-shirts and lunch, the Congressional Hearing lunch, Staff Appreciation Week expenses, operating expenses, and expenses associated with May Day.
 - c. The PTA raised \$17,000 in May alone - primarily through May Day tickets and the silent auction.
 - d. Given the higher-than-expected net assets, there are two options to consider for budget adjustments:
 - i. Replace the school's Harry Spotter costume - this costs \$2,000. The Family Fun Program budget can cover most of this cost, but an additional \$622 would need to be allotted to fully fund this.

- ii. Approve \$1,500 in funds for the FYE24 Board to use over the summer when planning back to school events. This would be expected to be part of the FYE24 budget, but approving this would enable it to be used over the summer before the budget is approved.
 - e. Emily Vainieri moved to approve the budget adjustment to fund a replacement costume for Harry Spotter. Melondy Monestine seconded the motion. 16 PTA members voted yes, 0 voted no, and the budget adjustment was approved.
 - f. Emily Vainieri moved to approve the budget adjustment to approve start funds for the FYE24 Board. Kevin Yang seconded the motion. 14 PTA members voted yes, 0 voted no, and the budget adjustment was approved.
3. Monthly Updates
- a. Field Day was held in beautiful weather. The PTA provided shirts for all students and lunch for the volunteers. Thanks to all for supporting this!
 - b. Yearbooks were distributed. If you did not order a yearbook but want one, you can order through Strawbridge starting July 1 using code YB25983.
 - c. The School Supply Box sale is going on until June 16. The boxes will be ready for students at open house / orientation.
 - d. Restaurant Week at Bagel Bin is ongoing until Sunday June 11.
4. Upcoming Events
- a. The Staff Appreciation Committee is planning an end of year lunch for staff. The Committee has provided fantastic support to the staff, and has received wonderful thank you notes and emails from teachers showing their appreciation.
 - b. The annual 5th grade pool party is on Monday June 12.
5. PTACHC Update:
- a. An important reminder was shared about bus service for next year. Though families were originally required to register for bus service by June 1, bus service has now been extended to some families in the non-transportation zone. Keep checking to see if you can make that selection!
6. Board of Directors Election
- a. Most of the Board was elected last month, but some changes have occurred. Katie Brewer has volunteered for President, Christian Buzzerd has volunteered for the second VP position. The Recording Secretary also stepped down, due to change in school attended.
 - b. Emily Vainieri moved to elect the new Board as proposed. Kerstin Braunstein seconded the motion. All PTA members in attendance voted and approved.
 - c. The 2023-2024 Board Members are:
 - i. President - Katie Brewer
 - ii. Vice President 1 - Chinedu Agbakwuru
 - iii. Vice President 2 - Christian Buzzerd
 - iv. Treasurer - Claire Mathews
 - v. Corresponding Secretary - Sarah Day
 - vi. PTACHC Representatives - Sarah Sherry and Seba Kurian
7. Principal's report: Mr. Notari provided the Principal's update and thanked the PTA for all of the support this year. So much progress has been made! Pumped Up Picnics are going

on now and are affected by air quality, but there will be a Plan B. Bus service is continuing to change, so be sure to check your email! Next week is 3 ½ days and then summer break begins - have a wonderful summer!

8. Adjournment:

- a. Meg Halvorsen adjourned the meeting.